



Hollingbourne Parish Council Meeting

To be held on Monday, 11th December 2023

At the Cardwell Pavilion, at 7.30 pm.

AGENDA

Serial	Item	Lead	Time	Time	Notes/Specific Items
(a)	(b)	(c)	(m)	(run)	(d)
1.	Welcome and apologies for absence	Chair/All	1 min	7.30-7.31	
2.	Declarations, dispensations and interests: - Changes to the Register of Interests - Declaration of Interest in items on the agenda - Requests for Dispensations	Chair/All	1 min	7.32-7.33	
3.	Approval of Minutes of previous meetings	Chair/All	2 min	7.34-7.36	Circulated prior to meeting
4.	Matters Arising/Actions		3 min	7.37-7.40	Not covered elsewhere on agenda
5.	Open Forum for members of the public to speak (10 Mins)				
6.	Chairman's report	Chair	10 m	7.50 – 8.00	Ownership of future Remembrance Day Commemorations; Winter Community Support Fund ideas; Red Telephone Box update
7.	The Dirty Habit PH reconstruction	Cllr A Ward	2 m	8.12-8.14	Update on works
8.	Funding and Grants Update	Cllr Ware / Cllr Marshall	5 m	8.15-8.20	Statement of Works– heating system/hall kitchen flooring decision to be made.
9.	Clerk's Report	Clerk	5 min	8.21-8.26	Declaration of interest – employment; cyber-crime PC ins.
10.	County Councillor's Report	Cllr Prendergast	5 m	8.27-8.32	
11.	Borough Councillor's Report	Cllr Garten	5 m	8.33-8.38	
12.	Planning Committee Report (Local Plan Info)	Planning Committee	8 m	8.39-8.47	
13.	Highways and Infrastructure Committee Report – report on the HIP Report.	Highways Committee	8 m	8.48-8.56	Parking at Bournside Terrace; RSWG & Ashford Rd meeting(s); Streetlight maint.; Speedwatch;
14.	Police and Crime Report & Neighbourhood Watch Group	Cllr Marshall / Clerk	5 m	8.57-9.02	
15.	Environmental / Parks Committee Report	Environmental Committee /	5 m	9.03-9.08	Millenium Green future works; War Memorial works.
16.	Finance Committee Report	Cllr Ward	5 m	9.09-9.14	Meeting to agree 2024-25 Budget and Precept; Decision of contractor for Cardwell works.
17.	Community Events and Engagement	Community Events Comm.	3 m	9.15-9.18	D-Day 80 years – 6 th June 2024.
18.	Items for Information/Any other business	All	4 m	9.19-9.23	
19.	Date of next meeting		1 m	9.24-9.25	8 th January 2024

Date of Next Meeting: 8th January 2024