



Hollingbourne Parish Council Meeting

To be held on Monday, 11th September 2023

At the Cardwell Pavilion, at 7.30 pm.

AGENDA

Serial	Item	Lead	Time	Time	Notes/Specific Items
(a)	(b)	(c)	(m)	(run)	(d)
1.	Welcome and apologies for absence	Chair/All	1 min	7.30-7.31	
2.	Declarations, dispensations and interests: - Changes to the Register of Interests - Declaration of Interest in items on the agenda - Requests for Dispensations	Chair/All	1 min	7.32-7.33	
3.	Approval of Minutes of previous meetings	Chair/All	2 min	7.34-7.36	Circulated prior to meeting
4.	Matters Arising/Actions		3 min	7.37-7.40	Not covered elsewhere on agenda
5.	Open Forum for members of the public to speak (10 Mins)				
6.	Chairman's report	Chair	5 m	7.50 – 7.55	Verge opposite the school – update.
7.	Parish Council Vacancy	Chair / Clerk	2 m	7.56-7.58	
8.	The Dirty Habit PH reconstruction	Cllr A Ward	2 m	7.59-8.01	Update on works
9.	Clerk's Report	Clerk	5 min	8.02-8.07	Housekeeping – duty of clubs; rental agreements; water meter
10.	County Councillor's Report	Cllr Prendergast	5 m	8.08-8.13	
11.	Borough Councillor's Report	Cllr Garten	5 m	8.14-8.19	
12.	Planning Committee Report (Local Plan Info)	Planning Committee	10 m	8.20-8.30	Swanton Farm developments; Affordable Housing Survey news
13.	Highways and Infrastructure Committee Report – report on the HIP Report.	Highways Committee	10 m	8.31-8.41	Road Safety Steering Group meeting; Streetlight maintenance; Ashford Rd safety; Speedwatch; Phone Box library
14.	Police and Crime Report & Neighbourhood Watch Group	Cllr Marshall	5 m	8.42-8.47	
15.	Environmental / Parks Committee Report	Environmental Committee /	10 m	8.48-8.58	Rural England Prosperity Fund and the plans to upgrade Cardwell Pavilions facilities
16.	Finance Committee Report	Finance Committee	5 m	8.59-9.04	Finance Meeting date
17.	Community Events and Engagement	Community Events Comm.	3 m	9.05-9.08	D-Day 80 years – 6 th June 2024.
18.	Items for Information/Any other business	All	4 m	9.09-9.13	
19.	Date of next meeting		1 m	9.14-9.15	9 th October 2023

Date of Next Meeting: 9th October 2023