



Hollingbourne Parish Council Meeting

To be held on Monday, 8th January 2024

At the Cardwell Pavilion, at 7.30 pm.

AGENDA

Serial	Item	Lead	Time	Time	Notes/Specific Items
(a)	(b)	(c)	(m)	(run)	(d)
1.	Welcome and apologies for absence	Chair/All	1 min	7.30-7.31	
2.	Declarations, dispensations and interests: - Changes to the Register of Interests - Declaration of Interest in items on the agenda - Requests for Dispensations	Chair/All	1 min	7.32-7.33	
3.	Approval of Minutes of previous meetings	Chair/All	2 min	7.34-7.36	Circulated prior to meeting
4.	Matters Arising/Actions		3 min	7.37-7.40	Not covered elsewhere on agenda
5.	Open Forum for members of the public to speak (10 Mins)				
6.	Chairman's report	Chair	10 m	7.50 – 8.00	Ownership of future Remembrance Day Commemorations; Red Telephone Box update
7.	Community Preparedness		10 m	8.01-8.11	Agree the Member who will take the lead on this item and agree to who is willing and available to attend the training sessions
8.	The Dirty Habit PH reconstruction	Cllr A Ward	2 m	8.12-8.14	Update on works
9.	Funding and Grants Update	Cllr Ware / Cllr Marshall	5 m	8.15-8.20	Statement of Works– update
10.	Clerk's Report	Clerk	5 m	8.21-8.26	Cyber-crime PC ins. Update on costs for treeworks/defib cabinet
11.	County Councillor's Report	Cllr Prendergast	5 m	8.27-8.32	
12.	Borough Councillor's Report	Cllr Garten	5 m	8.33-8.38	
13.	Planning Committee Report (Local Plan Info)	Planning Committee	8 m	8.39-8.47	
14.	Highways and Infrastructure Committee Report – report on the HIP Report.	Highways Committee	8 m	8.48-8.56	RSWG & Ashford Rd meeting(s); Streetlight maint.; Speedwatch
15.	Police and Crime Report & Neighbourhood Watch Group	Cllr Marshall / Clerk	5 m	8.57-9.02	
16.	Environmental / Parks Committee Report	Environmental Committee /	5 m	9.03-9.08	
17.	Finance Committee Report	Cllr Ward	5 m	9.09-9.14	Meeting to agree 2024-25 Budget and Precept
18.	Community Events and Engagement	Community Events Comm.	3 m	9.15-9.18	D-Day 80 years – 6 th June 2024.
19.	Items for Information/Any other business	All	4 m	9.19-9.23	
20.	Date of next meeting		1 m	9.24-9.25	12 th February 2024

Date of Next Meeting: 12th February 2024