

Explanation of variances – pro forma

Name of smaller authority: **Hollingbourne Parish Council**

County area (local councils and): **Maidstone, Kent**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	29,988	23,344				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	27,565	29,201	1,636	5.94%	NO		
3 Total Other Receipts	15,820	11,465	-4,355	27.53%	YES		Less the 2021 payments of - CIL payment £375, KCC Grant (defibrillator) £500, MPE Football hire £180, Polling Day hire £192, Football Club £504, Dance Club £420 and VAT reclamation of £2,184. Totalling £4,355
4 Staff Costs	9,091	9,396	305	3.35%	NO		
5 Loan Interest/Capital Repayment			0	0.00%	NO		
6 All Other Payments	40,938	27,500	-13,438	32.83%	YES		Less the 2021 costs of - KOMPAN playground clatterbridge repairs £2222, Playdale new playground equipment £11,076 and Oastland Nurseries - 4 x trees for Millennium Green £140. Totalling: £13,438
7 Balances Carried Forward	23,344	27,114			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	23,344	27,114				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	280,633	282,961	2,328	0.83%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable